

**UTTARAKHAND STATE COOPERATIVE FEDERATION LIMITED,**  
**DEHRADUN**

Cost of Form : ₹ 5900/-=(₹5000/-+18%GST)

Reference No.- 0426.....UCF/CDF/2024-25

Dated- 03 .07 .2024

Form of EOI for Running the Ayurvedic Unit Cooperative Drug Factory (CDF) as a Business provider and all plant operations, situated at Ganyadholi near Ranikhet, District Almora, Uttarakhand.

| Particulars                              | Date       | Time            |
|--|------------|-----------------|
| Last date of downloading of EOI Document | 20.07.2024 | Up to 5:00 P.M. |
| Last date of submission of filled form   | 22.07.2024 | Up to 01:00 P.M |
| Date of Opening                          | 22.07.2024 | 02:00 P.M       |

Place of submission and opening of EOIs- Uttarakhand State Cooperative federation Ltd  
UCF SADAN-3<sup>rd</sup> Floor, Vishnu Vihar, Deep Nagar  
Road, Ajapur Kala, Dehradun.

- 1- Name of Firm .....
- 2- Full Address .....
- 3- Phone/ Mobile Nos .....
- 4- E-mail- .....

**Note-**

This form comprises of two parts i.e. Technical and Financial document. Technical Document should be enclosed with this form in one envelope to be marked as "Technical Document". Financial Document with term and conditions should be sealed separately in another envelope to be marked as "Financial Document". Then both these envelopes should be kept in a third envelope which shall be marked as "EOIs for business provider and plant operations".

**TECHNICAL BID DOCUMENT**

**UTTARAKHAND STATE COOPERATIVE FEDERATION LIMITED,  
DEHRADUN**

- 1- Name and Address of the Firm- .....  
.....  
.....  
Phone No/Mobile No.- .....  
Email.....  
(Please complete the following information and attach the supporting documents. The EOs without supporting document or with falls or fudged information are liable to be rejected without any notice.)
- 2- The Intending firm has to submit the Cost of EOs document/application fee of ₹ 5900/- in the shape of BD in favor of "Uttarakhand State Cooperative Federation Ltd." payable at Dehradun.
- 3- Earnest Money of ₹ 500000/- (Five Lakhs only) in form of Demand Draft in favor of "Cooperative Drug Factory." Payable at Ranikhet.  
D.D. No.....Name of Bank.....
- 4- GST No.....
- 5- PAN.....
- 6- ITR Certificate for last 03 years i.e. Financial Year 2020-21, 21-22 and 22-23 to be submit.
- 7- Turn over Certificate- Turn over should be minimum ₹ **2.5 Crore per annum** for last 03 consecutive years. i.e. 2020-21, 21-22 and 22-23. (Please attach T.O. certificate from CA)
- 8- Past experience- Minimum 03 Years experience is mandatory in the field of Marketing and Manufacturing of AYUSH Medicines. Please submit the documents / certificates from the relevant Company for which the area of work has been done.
- 9- Identity Proof of Firm such as registration and drug license to be attached.
- 10- Affidavit dully notarized for not being the Firm black listed in any State/ Central Government Department.
- 11- Without EO/ Application fee and EMD the EO will not be accepted.

Date:

Place:

Signature.....

Name of Authorized Person  
Name & Address of firm with Stamp

**FINANCIAL BID DOCUMENT****UTTARAKHAND STATE COOPERATIVE FEDERATION LIMITED,  
DEHRADUN**

| S.N. | Particulars  | Rates Offered  |
|------|--|--|
| 1.   | Operation and Maintenance Charges per month including space occupancy.                   | Rs in Lakh .....                                     |
| 2.   | Profit Share - It should be quoted in percentage on turn over (Sales Realization) basis. | a) At the sale value/Turn over upto 2.5 crore.       |
|      |  | b) At the sale value/Turn over 2.5 crore to 5 crore. |
|      |  | c) At the sale value/Turn over 5 crore and above.    |
|      |  | .....%   |
|      |  | .....%   |
|      |  | .....%   |

**Terms and Conditions:**

- 1- Earnest Money of ₹ 500000/- (Five Lakhs Only) in form of Demand Draft in favor of "Cooperative Drug Factory." Payable at Ranikhet would be enclosed without which EOI will not be accepted.
- 2- All the activities such as procurement of raw materials, chemicals and packing materials, production, manufacturing and marketing of AYUSH medicines including operation and maintenance of Plant and Machinery will be carried out by the firm situated at Ganyadholi Ranikhet ( Almora ).
- 3- In house quality of raw material, chemicals, process parameters and finished products/ medicines will be checked by the Ayurvedacharya / competent technical person(s) duly authorized by the federation time to time and quality of the medicines as per requirement of the suppliers will be got tested by the firm itself from any NABL/Govt. approved laboratories.
- 4- No advance payment will be paid to the firm against order.
- 5- Payment to the firm will be made only after receiving the payment from the sale of AYUSH Medicines after deducting the share profit, O & M/space occupancy charges and applicable taxes.
- 6- Income tax will be deducted from the payment of firm as per applicable TDS laws.
- 7- Any damage to building/ plant machinery due to negligence of the firm will be recovered from the payment of the firm.
- 8- Minimum turnover of ₹ 2.5 Crore per year is compulsory which will be ensured by the firm. If they are unable to provide the business as per the target they have to pay an amount of Rs 25Lakh minimum as profit share which can be forfeited from the security/performance guarantee money.
- 9- Successful firm will have to deposit an amount of ₹ 25Lakh as a security / performance guarantee money (which is 10% of one year target) in the form of demand draft in favor of "Cooperative Drug Factory." Payable at Ranikhet. No interest will be paid to this amount to the firm. Earnest money submitted will be adjusted with security money/ performance guarantee.

- 10- The agreement will initially be for a period of 3 years. By reviewing the progress of the firm, in cases of unsatisfactory work, the MD UCF has the right to terminate or reduce the agreement period, and the agreement can be extended for three years by mutual consent of both parties.
- 11- In case of unsatisfactory work rendered by the firm one-month notice will be issued to cancel the agreement and if the firm wishes to leave the work 3month notice will be applicable for the firm also.
- 12- The Firm will have to be enrolled as nominal member of UCF by paying ₹100/-.
- 13- The firm will continuously campaign for AYUSH Medicines of the Federation to increase the sale/turn over.
- 14- If any additional machinery / equipment is required the firm itself will arrange. At the expire of agreement the same will be returned to the firm.
- 15- Every dispute, differences arising out of the agreement or the subject matter therefore shall be referred to the Arbitrator under section 72 of Uttarakhand Cooperative Act 2003 and whose decision will be final and binding on both the parties.
- 16- Any other terms and conditions will be added by mutual discussion / consent at the time of entering the agreement.
- 17- The firm shall not indulge in any illegal activity which is detrimental to the interest of Cooperative Drug Factory.

I have read the above terms and condition and accept it.

Date:

Place:

Signature.....

Name of Authorized Person  
Name & Address of firm with Stamp  
Phone / Mobile No.....